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**Tel: 01293 862821 Email: [peter@thebarclays.co](mailto:peter@thebarclays.co)**

**My Ref: PB/BUCK06**

Mrs Sheena Boyce  
Clerk to the Council  
Buckland Parish Council  
PO Box 657  
Buckland  
Betchworth  
RH4 9NY

6<sup>th</sup> May, 2025

Dear Sheena,

**Re: Buckland Parish Council Internal Audit Year Ended 31<sup>st</sup> March 2025**

I am pleased to enclose my 2024/25 report for your kind attention and presentation to the Council. The audit was conducted in accordance with current practices and guidelines and testing was risk based.

I am satisfied that the council continues to carry out an effective assessment of its internal controls that is compliant with the Accounts and Audit Regulations 2015. I, as Internal Auditor, comply with the requirements for an Internal Auditor as defined in the Practitioners Guide to Governance and Accountability for Local Councils (2023).

The council has correctly identified itself as exempt under Section 9 of the Local Audit Regulations and has correctly completed the Certificate of Exemption.

The systems and internal procedures at Buckland Parish Council continue to reflect a high standard of good practice. The council has demonstrated that governance, policies and procedures are taken very seriously and overall the systems and procedures you have in place are fit for purpose. I have reviewed the Internal Control Objectives listed A to O Page 4 of the AGAR and am satisfied the control assertions on each item have been met. We note the auditors have changed Item F from Not Applicable to Not Covered and therefore that Item is marked as having achieved its Internal Control Objective.

I am able to state that the annual accounts and AGAR can be signed off by council and the external auditor and that AGAR represents a true and fair record of the financial transaction of the council for the year ended 31st March 2025.

I have signed off the Internal Audit Report Page 4 in Form 2 of the AGAR.

It is encouraging to see the continuance of a high standard of governance by Buckland Parish Council and I suggest that the council may like to enhance their position by applying for an award in the National Association of Local Councils Award Scheme.

This completes the Internal Audit for 2024-2025 for Buckland Parish Council and I am pleased to sign off the AGAR Annual Internal Audit Report 2024/25 accordingly.

If there are any queries on this report please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Peter Barclay'. The signature is stylized, with a large 'P' and 'B'.

Peter Barclay