

# BUCKLAND PARISH COUNCIL

A Meeting of Buckland Parish Council will be held at 8pm on Monday 8<sup>th</sup> September 2025  
in The Reading Room, Old Road, Buckland

## AGENDA

*Council may wish to exclude the public and representatives of the press and broadcast media from the meeting prior to consideration of an item if Council considers publicity would be prejudicial to the public interest because of the confidential nature of the business to be contracted.*

### 1. Apologies for Absence

To receive any apologies for absence from Councillors.

### 2. Declarations of Interest

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

### 3. Requests for Dispensations

To consider any requests from Councillors for a dispensation with respect to a declaration of interest made under item 2.

### 4. Minutes

To agree the minutes from the Parish Council Meeting held on Monday 14<sup>th</sup> July 2025.

### 5. Open Forum

Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 5 minutes per person.

The Chair may direct that a written or oral response be given as Council will only debate and take decisions relating to business on the Agenda.

### 6. Planning and Licensing

#### New Planning Applications

- (i) To receive an update from the Clerk and consider Council's response to MO/2025/02039: Replacement of roof and wall cladding with alterations to fenestration and installation of Photovoltaic Panels to the roof at Royce Service & Engineering Works, Station Road, Betchworth, Surrey, RH3 7BZ;
- (ii) To consider Council's response to MO/2025/02124 Demolition of existing outbuildings and the erection of a single storey dwelling at Holmecroft, Pebble Hill Road, Betchworth, RH3 7BW;
- (iii) To note an update on SES plans to undertake work on Common Lane adjacent to Rectory Lane.

#### Planning Notifications

To record notifications issued by Mole Valley District Council (MVDC).

#### Planning Enforcement

To receive an update on enforcement enquires submitted to MVDC.

#### Planning Policy

To note MVDC adoption of three Supplementary Planning Documents.

### 7. Highways, Rights of Way and Trains

- (i) To receive an update on and consider appropriate follow up actions with respect to requests submitted via SCC Cllr Helyn Clack to SCC Highways.
- (ii) To note the deposit of paperwork with SCC by The South London Church Fund and Southwark Diocesan Board of Finance under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006.
- (iii) To note an update relating to a recent incident at the Network Rail crossing on Rectory Lane.

## **8. Amenities and Volunteer Activity**

- (i) To receive an update on recent volunteer activity and consider future priorities.
- (ii) To receive an update on the proposal to hold a first aid course.

## **9. Communications and Consultations**

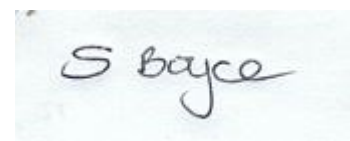
- (i) To receive a crime report and update provided by Mole Valley Neighbourhood Police team.
- (ii) To consider Council's response to
  - i. the MVDC led Community Governance Review;
  - ii. SCC led consultation on a draft Local Nature Recovery Strategy for Surrey.

## **10. Finance**

- (i) To note the Local Government Services Pay Agreement 2025 had increased hourly rates of pay by 3.20% with effect from 1<sup>st</sup> April 2025 and encouraged employers to implement the pay award as swiftly as possible.
- (ii) To approve accounts for payment:
  - (a) Cartridge People £101.89 including £16.98 Vat, Drum units for Brother printer;
  - (b) Sheena Boyce £90.58, Nationally set salary increase backdated to 1<sup>st</sup> April;
  - (c) HMRC £39.90, PAYE liability on 2025 salary increase;
  - (d) Josh Flynn Gardening Service £102.00 including £17.00 Vat, Grass cutting – one cut during July;
  - (e) HMRC £261.25, PAYE liability re: August salary payment;
  - (f) Josh Flynn Gardening Service £306.00 including £51.00 Vat, Grass cutting – two cuts during August plus one off strimming;
  - (g) SLCC £190.00, annual membership renewal;
  - (h) HMRC £261.25, PAYE liability re: September salary payment;
  - (i) Sheena Boyce £59.00, Reimbursement council expenses.
- (iii) To note receipts credited to the parish council bank account.
- (iv) To note confirmation of exempt status logged by the PKF Littlejohn LLP, Council's external auditor.

## **11. Forthcoming Meetings**

To confirm dates of future meetings.



***Sheena Boyce***  
***3<sup>rd</sup> September 2025***

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