

BUCKLAND PARISH COUNCIL

A Meeting of Buckland Parish Council will be held at 8pm
on Monday 10th November 2025 in The Reading Room, Old Road, Buckland

AGENDA

Council may wish to exclude the public and representatives of the press and broadcast media from the meeting prior to consideration of an item if Council considers publicity would be prejudicial to the public interest because of the confidential nature of the business to be contracted.

1. Apologies for Absence

To receive any apologies for absence from Councillors.

2. Declarations of Interest

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

3. Requests for Dispensations

To consider any requests from Councillors for a dispensation with respect to a declaration of interest made under item 2.

4. Minutes

To agree the minutes from the Parish Council Meeting held on Monday 8th September 2025.

5. Open Forum

Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 5 minutes per person.

The Chair may direct that a written or oral response be given as Council will only debate and take decisions relating to business on the Agenda.

6. Planning and Licensing

New Planning Applications

To receive an update from the Clerk with respect to:

- (i) MO/2025/02176: Erection of a single storey extension to existing garage at April Cottage, Old Road, Buckland RH3 7DY; and;
- (ii) MO/2025/02182: Erection of a first-floor extension with dark green cladding and a grey slate-tiled hipped roof, partial demolition of the rear and west side of the ground floor extension and removal of one chimney at Lynchets, The Coombe, Betchworth, RH3 7BT.

Planning Notifications

To record notifications issued by Mole Valley District Council (MVDC) and other statutory authorities.

Planning Enforcement

To receive an update on enforcement enquires submitted to MVDC.

Planning Policy

- (i) To note MVDC adoption of Local Validation and Biodiversity Net Gain Requirements.
- (ii) To note MVDC consultation on Neighbourhood Plan for Westcott.

Planning Community Engagement

To note an update from Cllr Bourke following the forum meeting on 11th September.

Licensing

To note resident concern about licence breaches at the Shell garage.

7. Airports and Highways

Airports

- (i) To receive an update on Gatwick Airport's Development Consent Order Application to transform the northern emergency runway into a full runway and Gatwick Area Conservation Campaign (GACC)'s legal challenge to the Government decision;
- (ii) Council to decide whether to send representation to the public meeting to be led by GACC hosted by Charlwood Parish Council on 26th November 2025 and/or the Capel Parish Council on 17th November 2025.
- (iii) Council to consider what support, if any, to provide to support GACC in its campaigning; whether by arranging an opportunity for residents to hear from GACC representatives and/or to make a donation and/or pledge any future funding to the GACC fundraising campaign.
- (iv) To note the establishment of a SCC Gatwick Airport Expansion Working Group and consider what input Council might wish to provide to the group.
- (v) To note the Government proposal to create a UK Airspace Design Service and the recent announcement setting out the impact of this proposal on the review of airspace to the south of Gatwick.

Highways

- (i) To note any updates available from SCC Cllr Helyn Clack on Highways related queries and requests submitted shortly after the September meeting;
- (ii) To note SCC plans to remove ash trees growing alongside the A25 Reigate Road in Buckland and acknowledge the efforts made to ensure minimal collateral damage to the linear treeline by securing assurance the tree removal will be limited to the ash trees identified as diseased, the work will be undertaken from the edge of highway and all arisings will be removed from site.
- (iii) To consider Council's view on anecdotal feedback that executing right hand turns onto the A25 Reigate Road has become more difficult since the introduction of the average speed cameras.

8. Amenities and Volunteer Activity

- (i) To consider recommendation to continue schedule grass cutting of the village green as needed for as long as ground conditions permit.
- (ii) To receive an update from the Clerk following a recent meeting with Council's Arboriculturist.
- (iii) To receive an update on the upcoming first aid course and consider recommendation to fund the room hire fee.
- (iv) To note recent volunteer activity.
- (v) To note an update to the village email group.

9. Local Government Reorganisation, Neighbourhood Area Committee, External Meetings and Communications

Local Government Reorganisation

To note the recent Government announcement on the Local Government Reorganisation.

Dorking and Villages Neighbourhood Area Committee (DVNAC) Pilot

- (i) To receive an update from Cllr Jones following the first meeting of the Dorking and Villages Neighbourhood Area Committee (DVNAC) Pilot.
- (i) To consider a recommendation to appoint Cllr Jones to represent Council at two further DVNAC meetings to be held on 11th November and 8th December.
- (ii) To consider recommendation to record a vote of thanks to MVDC for arranging briefings for the Clerks prior to each DVNAC meeting.
- (iii) To consider what Council would ask Cllr Jones to feed back into the second meeting.

External Meetings

To receive an update from Cllrs following their attendance at external meetings.

Communications

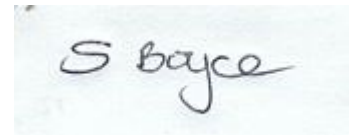
- (i) To note updates from
 - a. 4Bs Biodiversity Initiative.
 - b. MVDC re Community Governance Review
 - c. SCC Greener Future Team.
 - d. Royal Mail
- (ii) To receive a crime report and update provided by Mole Valley Neighbourhood Police team.

10. Formalities and Finance

- (i) To note the change of domain for Cllr emails, implemented to comply with the latest audit guidelines.
- (ii) To note receipt of the Surrey ALC AGM papers and consider a recommendation to direct Cllr Husband in the exercise of Council's vote at the meeting.
- (iii) To consider recommendations of the Staffing Committee.
- (iv) To note completion of the Q2 Bank reconciliation.
- (v) To note Unity Bank had applied a £6 monthly charge on 30th September and 31st October and receipt of Q2 interest of £175.95 on 30th September 2025.
- (vi) To approve accounts for payment:
 - a. Design Lynx £348.00 including £58.00 vat,
Set up new communication routing;
 - b. Josh Flynn Gardening Service £204.00 including £34.00 Vat,
Grass cutting – two cuts during September;
 - c. Design Lynx £66.00 including £11.00 vat,
Transfer of email accounts to the .org.uk domain;
 - d. Microsoft £104.99 including £17.50 Vat,
Renewal 365 Software licence;
 - e. Reading Room £102.00,
Room hire for mtgs : 12th May, 14th July, 8th September, 10th @ £23 and £10 for
First Aid Course on 19th November;
 - f. Josh Flynn Gardening Service £306.00 including £55.00 Vat,
Grass cutting – 3 cuts during October;
 - g. Sheena Boyce £622.90,
Additional salary payment – extra hours worked;
 - h. HMRC £356.61, PAYE liability re: November salary payments;
 - i. Sheena Boyce £440.90 including £38.22 Vat,
Reimbursement council expenses.

11. Forthcoming Meetings

To confirm dates of future meetings.



Sheena Boyce
4th November 2025

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Sheena Boyce, Clerk
email: parishcouncil@bucklandsurrey.org.uk
Telephone: 01737 448023