

BUCKLAND PARISH COUNCIL

A Meeting of Buckland Parish Council will be held at 8pm on Monday 9th March 2026 in The Reading Room, Old Road

AGENDA

Council may wish to exclude the public and representatives of the press and broadcast media from the meeting prior to consideration of an item if Council considers publicity would be prejudicial to the public interest because of the confidential nature of the business to be contracted.

1. Apologies for Absence

To receive any apologies for absence from Councillors.

2. Declarations of Interest

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

3. Requests for Dispensations

To consider any requests from Councillors for a dispensation with respect to a declaration of interest made under item 2.

4. Minutes

To agree the minutes from the Meeting held on Monday 13th January 2025.

5. Open Forum

Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 5 minutes per person.

The Chair may direct that a written or oral response be given as Council will only debate and take decisions relating to business on the Agenda.

6. Planning and Licensing

New Planning Applications

- 1) To receive an update from the Clerk re: MO/2026/00135 Remove part of front hedge and install a vehicle hardstanding and ramp to the front door at 24 Tranquil Dale, Buckland, RH3 7EE.
- 2) To consider Council's response to MO/2026/00230 : Demolition of existing two-storey building and associated workshop. The erection of a freestanding restaurant/takeaway with drive thru facility, car parking, landscaping and associated works, including Customer Order Displays.

Planning Notifications

To record notifications issued by Mole Valley District Council (MVDC) and Reigate and Banstead Borough Council.

Planning Enforcement

To receive an update on enforcement enquires submitted to MVDC.

Pre-application planning consultation

To consider a recent consultation on a proposed redevelopment of Hartsfield Manor.

7. Highways

- 1) To receive an update on works underway as part of Department for Transport funded safety improvements on the A25 Reigate Road.
- 2) To note SCC Highways had acknowledged remedial work will need to be undertaken to address failings in the surface dressing applied to Old Road in July 2025.
- 3) To note SCC Highways had accepted the frontage of privately owned and maintained gardens had been incorrectly included on the winter flailing programme and to consider recommendation to record Council's formal backing for a request for the details of this programme to be published on the SCC website.
- 4) To note winter maintenance work, undertaken at parish council expense, to clear the build-up of soil and vegetation by Josh Flynn Gardening Services.
- 5) To note request submitted to SCC Highways, via SCC Clack for A25 roadside footways to the east of Squires (westbound) and entrance to Chesterfield Park (eastbound), sections without a roadside verge on which only SCC Highways approved contractors can work.

8. Amenities and Volunteer Activity

- 1) To consider recommendation to approve appointment of DG Trees to undertake restorative pruning to the willow tree for a fee of £500 ex-vat.
- 2) To consider a recommendation to make a donation of £130 to Buckland Church towards the cost of funding the electricity charge for powering the church floodlights for the 2025/26 year.
- 3) To review arrangements for the 2026 Annual Parish Meeting.
- 4) To review arrangements for the 2026 Spring Tidy.

9. Communications

- 1) To receive a crime report requested from the Mole Valley Neighbourhood Police team.
- 2) To receive an update on the Dorking and Villages Neighbourhood Area Committee.
- 3) To receive an update on the MVDC led Community Governance Review.
- 4) To note details of consultations and updates published on the village website, highlighted in parish updates, and circulated to Councillors.

10. Formalities

- 1) To note receipt of Buckland Parochial Charity accounts for year to 31st December 2025.
- 2) To consider a recommendation to support the nomination of Debbie Jones and Stuart McLachlan (Capel) to continue to serve as non-voting parish council representatives on the MVDC Standards Committee.
- 3) To receive an update on proposal to consider an investment in technology to support Council's ability to host hybrid meetings.
- 4) To review the effectiveness of Council's system of internal control and consider recommendation to appoint Peter Barclay to continue to act as Internal Auditor until completion of the audit of the 2025/26 financial year.

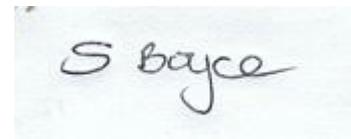
11. Finance

- 1) To note the application of monthly bank charges by Unity Bank.

- 2) To approve the following payments:
 - a. HMRC £261.25, PAYE liability re: salary payment in February;
 - b. St Mary's Buckland Reading Room £69.00,
Hall hire : 12th January 2026, 9th March 2026, and 23rd March 2026;
 - c. Buckland Parochial Church Council £130.00,
Contribution towards the cost of electricity re: floodlights to the church;
 - d. Sheena Boyce £20.49 including £3.15 Vat,
Reimbursement council expenses;
 - e. HMRC £261.25, PAYE liability re: salary payment in March.
- 3) To note the circulation of updated financial schedules for the current and budget years following the decisions taken at the January meeting and consider a recommendation to adopt the budget schedules.
- 4) To review the asset and risk registers and agree the basis upon which the insurance policy will be renewed for the year commencing 1st June 2026.
- 5) To consider a proposal to extend Council's
 - a. Service from Design Lynx comprising the domain hosting, web space, disk space and bandwidth for bucklandsurrey.org.uk for the year to 31st March 2027; and
 - b. subscription to Zoom for a further year at the advised cost of £77.94 including £12.99 Vat.

11. Forthcoming Meetings

To confirm the date for the next Meeting of the Parish Council.



4th March 2026

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