

BUCKLAND PARISH COUNCIL

A Meeting of Buckland Parish Council will be held at 8pm on Monday 14th September 2026 in
The Reading Room, Old Road

AGENDA

Council may wish to exclude the public and representatives of the press and broadcast media from the meeting prior to consideration of an item if Council considers publicity would be prejudicial to the public interest because of the confidential nature of the business to be contracted.

1. Apologies for Absence

To receive any apologies for absence from Councillors.

2. Declarations of Interest

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

3. Requests for Dispensations

To consider any requests from Councillors for a dispensation with respect to a declaration of interest made under item 2.

4. Minutes

To agree the minutes from the Meeting held on Monday 13th July 2026.

5. Open Forum

Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 5 minutes per person.

The Chair may direct that a written or oral response be given as Council will only debate and take decisions relating to business on the Agenda.

6. Planning and Licensing

New Planning Applications

To receive an update from the Clerk on the following applications:

- (1) MO/2026/00919: Listed Building Application : Installation of new kitchen in existing dining room area and conversion of existing kitchen to utility room; Introduction of new above-ground pipework concealed behind kitchen units; lifting and reinstatement of existing floorboards to allow installation of drainage pipework beneath the floor; formation of service penetration through the wall for the new drainage connection; and, installation of a new external inspection chamber and connection into the existing drainage system at Lakeside House, 4 Buckland Court, Reigate Road, Buckland, RH3 7EA;
- (2) MO/2026/01019: Creation of an additional 2 No. pitches on existing gypsy site (total of 5), erection of 1 No. communal dayroom, bin store and entrance gates with pillars and associated soft and hard landscaping and boundary treatments at The Evergreens, Reigate Road, Betchworth, RH3 7DB;
- (3) MO/2026/01029: Variation of Condition 2 of planning permission MO/2026/00529 for the construction of a hard surfaced tennis court with fencing to allow an increase in height of the fence on one side at Highveld, Pebblehill Road, Betchworth, RH3 7BP;
- (4) MO/2026/01035: Removal of 6 dead ash trees on land to the south of Reigate Road, Buckland;

- (5) MO/2026/01149: Re pollard weeping willow, removing 3-4 metres of the crown leaving the pollard knuckles around 8-9metres from ground level and an overall spread of the crown around 8-9 metres at Little Maltings Cottage, 3 The Green, Rectory Lane, Buckland, RH3 7BH;
- (6) MO/2026/01213: Listed Building Application : Refurbishment works to the building, including replacement of loft hatch; installation of insulation; installation of EnviroVent PIV (Positive Input Ventilation); repointing of existing chimney, removal of tiles and installation of new cowls to chimney pots; installation of secondary glazing; installation of wood burning stove; refurbishment and decoration of hall and kitchen; repair and rewiring of electrical services; like for like replacement of bedroom window; repairs and redecoration to windows, guttering and drainage; like for like replacement of timber door to porch; and like for like replacement of timber door to kitchen at Buckland Crossing Cottage, Rectory Lane, Buckland RH3 7BL;
- (7) MO/2026/01222: Erection of two storey rear gable extension; roof infills and extensions including replacing thatched roof with plain clay tiles and ornamental club tiles, removal of chimney and raising of the roof to both sides; removal of existing front dormer and erection of 3 No. dormer windows to the front and 3 No. dormer windows to the rear; two rooflights to sides; new window to first floor side elevation; and, alterations to fenestration at Lynchets, The Coombe, Betchworth, RH3 7BT; and
- (8) MO/2026/01018: Demolition of East Annexe, Headley Wing and part of main building and erection of extension to main building including erection of replacement subterranean extensions to provide additional hotel accommodation (Use Class Class C1), erection of detached ancillary events space, spa and 4 No. lodges, 5 No. treehouses, car and cycle parking, access improvements, landscaping and other associated works at Hartsfield Manor, Sandy Lane, Buckland, RH3 7AA.

Planning Applications for consideration

- (1) MO/2026/01273: Work to Yew tree at Cop End, Old Road, Buckland, RH3 7DY;
- (2) MO/2026/01284: Erection of a front porch and single storey side extension at The Orchard, Rectory Lane, Buckland, RH3 7BH; and
- (3) MO/2026/01287: Change of use from storage (Class B8) to a gym (Class E) with associated external works at Allelectrics, Units 2-4, Reigate Road, Buckland, RH2 9RE.

Planning Notifications

To record notifications issued by Mole Valley District Council (MVDC).

Planning Policy

To note recent policy related announcements.

MVDC Development Planning Community Engagement

To note Cllr Bourke and the Clerk plan to attend the upcoming forum and to consider what questions Council would like to submit in advance of the forum.

7. Highways and Rights of Way

To receive an update on and consider appropriate follow up actions with respect to requests submitted via SCC Cllr Helyn Clack to SCC Highways

To receive an update on proposals to divert public footpaths (FP471 and FP473) in Buckland.

8. Volunteer Activities and Amenities

- (1) To review recent volunteer activity.
- (2) To note the upcoming screening of The People's Emergency Briefing
- (3) To note recent exchange with a local amenity group.

9. Formalities

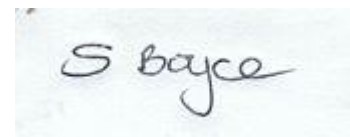
- (1) To review the following policies and statements scheduled for periodic review:
 - (i) Disciplinary and Grievance Procedure;
 - (ii) Statement on Health and Safety; and
 - (iii) Lone Worker Policy.
- (2) To receive an update on Local Government Reorganisation.
- (3) To note details of consultations and updates published on the village website, highlighted in parish updates, and circulated to Councillors.

10. Finance

- (1) To note the application of monthly bank charges by Unity Bank.
- (2) To note the impact of the 2026 National Salary Settlement on hourly rates of pay.
- (3) To approve the following payments:
 - Cartridge People £155.61 including £25.94 Vat, Toners – large capacity Black and Colour;
 - Society of Local Council Clerks £200.00, Annual membership renewal;
 - Society of Local Council Clerks £46.20 including £7.70 Vat, Training – Planning Update;
 - Honest mobile £45.00 including £7.50 Vat, Esim for use in Clerk's mobile;
 - Brevo £7.20 including £1.20 Vat, One month upgrade to email service;
 - HMRC £261.25, PAYE liability re: August salary;
 - Sheena Boyce £116.65 Increase in salary per national agreement (backdated to 1st April 2026)
 - HMRC £329.94, PAYE liability re: September salary (including backdated increase);
 - Sheena Boyce £43.20, Reimbursement council expenses; and
 - HMRC £272.01, PAYE liability re: October salary.
- (4) To note receipts credited to the parish council bank accounts.

11. Forthcoming Meetings

To confirm the date for the next Meeting of the Parish Council.



9th September 2026

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