

# BUCKLAND PARISH COUNCIL

A Meeting of Buckland Parish Council will be held at 8pm on Monday 9<sup>th</sup> November 2026  
in The Reading Room, Old Road

## AGENDA

*Council may wish to exclude the public and representatives of the press and broadcast media from the meeting prior to consideration of an item if Council considers publicity would be prejudicial to the public interest because of the confidential nature of the business to be contracted.*

### 1. Apologies for Absence

To receive any apologies for absence from Councillors.

### 2. Declarations of Interest

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

### 3. Requests for Dispensations

To consider any requests from Councillors for a dispensation with respect to a declaration of interest made under item 2.

### 4. Minutes

To agree the minutes from the Meeting held on Monday 14<sup>th</sup> September 2026.

### 5. Open Forum

Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 5 minutes per person.

The Chair may direct that a written or oral response be given as Council will only debate and take decisions relating to business on the Agenda.

### 6. Planning and Licensing

#### New Planning Applications

To receive an update from the Clerk on the following applications:

- (1) MO/2026/01310: Variation of Condition 2 of planning permission MO/2025/0731 for the erection of a new entrance porch, part single, part two storey side extension with a pitched roof to allow for the addition of a single storey portico entrance canopy and adjustments to the previously approved high level glazing; increase in the size of the two storey extension; and alteration to fenestration to the ground and first floor of the south eastern elevation at The Stream, Old Road, Buckland. RH3 7DS; and
- (2) MO/2026/01416: Erection of a single-storey rear extension, installation of solar panels, and insertion of a window in the side elevation at Buckland Court Cottage, Buckland Court, Reigate Road, RH3 7EA.
- (3) MO/2026/01018: Demolition of East Annexe, Headley Wing and part of main building and erection of extension to main building including erection of replacement subterranean extensions to provide additional hotel accommodation (Use Class Class C1), erection of detached ancillary events space, spa and 4 No. lodges, 5 No. treehouses, car and cycle parking, access improvements, landscaping and other associated works at Hartsfield Manor, Sandy Lane, Buckland, RH3 7AA.

#### Planning Notifications

To record notifications issued by Mole Valley District Council (MVDC).

**Sheena Boyce, Clerk**

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Telephone: 01737 448023

## **Planning Policy**

- (1) To note MVDC had implemented changes to its Constitution to comply with recently enacted government legislation (The Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026) that came into force on 31 October 2026.
- (2) To receive feedback from Cllr Bourke and the Clerk following their recent attendance at a MVDC Development Management Community Engagement Forum meeting.
- (3) To consider an invitation issued to join the Rural Roar campaign (details published as a news item on the village website).

## **7. Highways and Rights of Way**

- (1) To receive an update on and consider appropriate follow up actions with respect to requests submitted via SCC Cllr Helyn Clack to SCC Highways.
- (2) To note receipt of the traffic survey data collected for one week, commencing 10<sup>th</sup> September 2026, on Old Road, to assess whether the implementation of the average speed limit on the A25 Reigate Road had impacted traffic volumes and speeds;
- (3) To receive an update on proposals to divert public footpaths (FP471 and FP473) in Buckland.

## **8. Volunteer Activities and Amenities**

- (1) To consider recommendation to continue schedule grass cutting of the village green as needed for as long as ground conditions permit.
- (2) To note recent volunteer activity.
- (3) To note recent communications relating to the BT digital switchover due to take effect on 31<sup>st</sup> January 2027.
- (4) To note recent communications relating to the UK Government Be Prepared Campaign.
- (5) To receive an update from Cllrs Husband and Bell following the recent screening of The People's Emergency Briefing.

## **9. Formalities**

- (1) To note information shared via parish updates relating to the Local Government Reorganisation that have drawn attention to the upcoming by-election, and two ESC consultations.
- (2) To note an update from Cllr Jones following her attendance at a meeting of the Dorking and Villages Neighbourhood Committee and an ESC announcement relating to community governance.
- (3) To receive feedback from Cllr Husband following his attendance at the Surrey ALC Annual Conference and AGM.
- (4) To receive an update (requested) from the Mole Valley Neighbourhood Police Team.
- (5) To note details of consultations and updates published on the village website, highlighted in parish updates, and circulated to Councillors.

## **10. Finance**

- (1) To note completion of the Q2 Bank reconciliation.
- (2) To note the application, by Unity Bank, of a £7 monthly charge on 30<sup>th</sup> September and 31<sup>st</sup> October and a deposit of Q2 interest of £168.21.
- (3) To note payments to Surrey ALC to secure training places on virtual programmes, issued in accordance with minute 2026: 128.

(4) To approve the following payments:

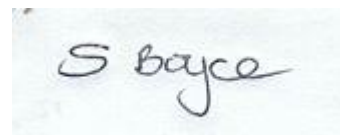
- a. Josh Flynn Gardening Service £204.00 including £34.00 Vat,  
Grass cutting – one cut during September and footpath edging in August;
- b. Microsoft £104.99 including £17.50 Vat,  
Renewal 365 Software licence;
- c. Reading Room £92.00,  
Room hire for mtgs : 11<sup>th</sup> May, 13<sup>th</sup> July, 14<sup>th</sup> September and 9<sup>th</sup> November;
- d. Brevo £7.20 including £1.20 Vat,  
One month upgrade to email service; and
- e. Sheena Boyce £6.88,  
Reimbursement council expenses.

(5) To note receipts credited to the parish council bank accounts.

(6) To review timeline and approach to be adopted for the preparation of the 2027/28 Budget and Precept request.

### **11. Forthcoming Meetings**

To confirm the date for the next Meeting of the Parish Council and note the extension of dates scheduled to the end of 2028.



**28<sup>th</sup> October 2026**

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